

rISC Reading International Solidarity Centre

35-39 London Street, Reading RG1 4PS

Tel: 0118 958 6692 / Fax: 0118 959 4357

admin@risc.org.uk / www.risc.org.uk

| RISC Equipment/ Office services from 1st June 2022 | |
|---|-----------------------------|
| Equipment | Cost per session |
| Laptop | £10.00 |
| Fixed Projector & Screen (Main Hall & Room 3) | £10.00 |
| Projector & Screen plus laptop | £15.00 |
| Large Flat screen TV with hdmi connection (Room 1) | £10.00 |
| Flat screen TV plus laptop | £15.00 |
| Portable Digital Projector (Room 2 and Room 4) | £10.00 |
| Webcam | Free with hire of projector |
| Small PA, mic & speakers | £10.00 |
| Hot water heater with cups | £5.00 |
| Flipchart stand | Free |
| Flipchart paper + pens | £6.00 |
| Access to Wi-Fi | Free |
| Use of induction loop (Hall & Room 3) | Free |
| Office services Available during office hours 10am-2pm, Mon-Fri (at other times by arrangement). | |
| Photocopying and printing (A4 & A3) | |
| black & white | 4p |
| colour | 25p |
| Refreshments | |
| Tea and coffee – half day, per person | £1.00 |
| Tea and coffee – full day, per person | £2.00 |
| Fair trade / organic cookies, per pack | £2.00 |
| Prices are exclusive of VAT | |